



## School Registration

As the Parent/Guardian of the student ("Student") \_\_\_\_\_, I hereby enroll the student at Kwak Ballet Academy ("Academy") for the **2025–2026** school year and agree to the following terms.

### PAYMENT POLICIES

- Tuition is **non-refundable and non-transferable**.
- Payment is due on the **1<sup>st</sup> of each month**. Late payments received after the 5<sup>th</sup> will incur a **10% late fee**.
- **Returned checks** will incur a \$30.00 fee.
- Students may NOT attend class if tuition is **not paid in full by the due date**.
- Bills **will not be mailed** - please monitor your account regularly.
- **Registration Fee:** \$30 for returning students,  
\$40 for new students

### MAKE-UP CLASS POLICIES

- All make-up classes must be **pre-arranged** with the Academy office.
- Make-up classes must occur within the **same calendar month** as the absence.
- Missed classes not made up within the month will be considered forfeited.
- Students must check in with the instructor upon attending a make-up class.

### DROP-IN CLASS POLICIES

Currently enrolled students may **NOT attend drop-in classes**, as they are scheduled based on monthly tuition rates.

### LIABILITY & STUDENT SAFETY

- Participation in ballet carries physical risk; the Academy is **not responsible for injuries** sustained during class, rehearsal, or performance.
- Injuries or illnesses must be **reported in writing** to the Academy Principal or office.
- The Academy is **not liable for lost or stolen belongings**.
- Students and guardians consent to **appropriate physical contact** for instructional correction.

## **CLASS OVERSERVATION POLICIES**

- Parent/ Guardians are welcome to observe via monitors or doorways, provided there is **no disruption** to instruction.
- Only teachers and students are permitted in the classroom.
- **Video recording** of classes is not permitted.

## **PRIVACY & COMMUNICATION POLICY**

Kwak Ballet Academy and Las Vegas Ballet Company("KBA/LVBC") are committed to protecting your personal information.

We collect and securely store personal data to:

- Provide excellent customer service
- Share updates about the KBA/LVBC community
- Notify families about events, promotions, emergency procedures, and announcements

Please provide an email address that you check regularly. You may receive communications including:

- Newsletters and seasonal updates
- Event invitations and promotional materials
- Urgent alerts or procedural notices

## **PERMISSIONS**

Please initially confirm agreement:

- [ ☐ ] I understand this contract may be terminated with **written notice** effectively at the end of the paid month.
- [ ☐ ] I grant permission for student photography and videos for **educational or promotional use**.
- [ ☐ ] I accept responsibility for the **full tuition amount** under the selected payment plan.

**Print Parent/Guardian full name:**

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**Parent/Guardian Signature:**

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**Date:**

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|--|--|-----------------------------|---------------------|
| <b>STUDENT INFORMATION</b>   |  |                             |                     |
| Student's First Name   |  | Middle                      | Last                |
| Date of Birth  |  | Age                         |                     |
| Male   |  | Female                      |                     |
| Insurance Company and Doctor's name  |  | Medical Conditions          |                     |
| Emergency Contact Name & Number  |  |                             |                     |
| <b>PARENT INFORMATION</b>  |  |                             |                     |
| Mother's First name  |  | Last                        | Father's First name |
| Last   |  | Last                        |                     |
| Address  |  | city                        | State               |
| Zip  |  |                             |                     |
| Home Phone   |  | Cell Phone                  |                     |
| E-mail   |  |                             |                     |
| <b>REGISTRATION FEE AND 1<sup>ST</sup> MONTH TUITION PAYMENT IS DUE UPON REGISTRATION, PRIOR TO TAKING CLASSES</b> |  |                             |                     |
| Tuition Rate   |  | class                       | Day/Time            |
| Registration fee<br>\$40   |  |                             |                     |
| Payment Method: Cash   Check   Credit Card   |  | Total Due Upon Registration |                     |
| Auto Payment by Credit Card  |  | Name of card holder         | card number         |
| Expiration date  |  | Security code               | Zip code            |